**Doctors’ Paper Reading and Writing Syllabus**

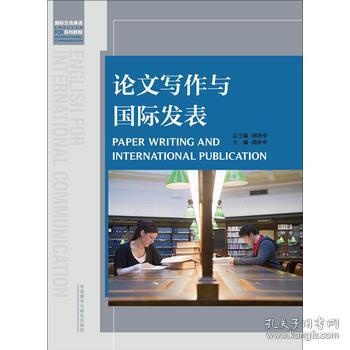
**2019 Fall week 2-17**

**Tuesday (period and place: 5-6 Class 3 1# B115)**

**Tele. 15640410555 (emergency) Email:** [**wangyue363@126.com**](mailto:wangyue363@126.com)

**Required Textbook:**

**论文写作与国际发表 Paper Writing and International Publication 主编:胡庚申 外语教学与研究出版社 ISBN 978-7-5135-4205-0**



**Course Description**

“ Doctors’ Paper Reading and Writing” is a course with “dual aims” to develop both academic English reading and writing skills. (i) The course aims to help students know about the basic reading strategies to develop proper reading habits .(ii) The course aims to equip students with the overall knowledge about writing academic papers, and to enhance the students’ ability in academic writing.

This course is designed to enhance the capacity of doctoral students from all academic

disciplines to write for academic purposes. The course focuses on exploring the ways in which language is used as a creative resource for presenting information, structuring text, embedding perspectives, developing argument, referencing sources, and addressing audience needs in academic writing.

**Attendance and Credit**

In light of NEU graduates’ regulations:http://www.graduate.neu.edu.cn/dongda/yjsjygl/7079.jhtml, I rule out GOE attendance policy as follows: If you have a full attendance, I will reward you with 20 points. If once-absence, two points will be reduced, but you can have once absence without credit loss if you ask for leave. All the leaves should be asked for before having classes with the paper signed by school officials. If five weeks’ absence, you will have no record.

**Academic Dishonesty and Credit**

Academic dishonesty, such as cheating and plagiarism, is not tolerated. All work submitted by students to satisfy the requirements of this course must be original work completed by the student for this course during the present semester. If plagiarism is discovered, the offending student(s) will receive a flunking grade and their conduct will be reported to the Dean of Students for possible additional punitive actions.

**Class Behavior**

In terms of class behavior, I expect students to arrive to class on time and to be respectful of other students. If you choose to participate in a discussion, make sure your comments are not offensive or derogatory to any gender, race, or socioeconomic status. I want to make sure this classroom is a positive, open learning environment where we all can learn from each other. Please make sure your cell phone is on silent mode during class and please do not text on your phone during class. You may bring your laptop to class to take notes, but I do ask that you do not play games, or go on social networking sites, etc. I also expect my students to obey the regulation and I will not hesitate to seek disciplinary action（go outside the classroom）if discovered.

**In-class Evaluation and Credit**

DPRW will be evaluated with processing assessment 100 points segmented as follows:

1.Attendance 20%

once absence+0’/-0’; = or >twice absence -2’. If five weeks’ absence, you will have no record.

2. Practice in major-oriented reading after each section 20%

1) Exercises and practice 10%

2) Group reading presentation 10 %

3. Paper writing (4000 words) 60%

**Missed & Late Assignments and Credit**

Makeup assignments will not be provided unless I am notified well before the test date, only in light of extreme circumstances, such as a hospitalization or loss in the family, and only with proper documentation. The late assignment policy is a 2 points reduction and the highest grade you will be able to receive is a 89%. If you feel bad in assignments and ask for another time to hand in, the highest grade should be B letter.

**Grading Scale**

Letter Grade Percentage Grade Points GOE Points

**A** 90 – 100% 4.0 36- 40

**B+** 85 – 89% 3.33 34-35

**B** 80 – 84% 3.0 32-33

**C+** 75 – 79% 2.33 30- 31

**C** 70 – 74% 2.0 28-29

**D** 60 – 69% 1.0 24-27

**E**  50 – 59% 0 20-23

**Course Schedule**

|  |  |  |
| --- | --- | --- |
| **Week** | **Outline (subject to change as needed)** | **Assignment** |
| **2** | **Course introduction: discussion on syllabus.** | **grouping and identifying** |
| **3** | **Unit 1 General description** | **Practice in class** |
| **4** | **No class** |  |
| **5** | **Unit 2 Title, Author / Affiliation, and Keywords** | **Practice in class** |
| **6** | **Unit 3 Abstract (1): Category, Structure, and General Writing Requirements** | **Practice in class** |
| **7** | **Unit 4 Abstract (2): Writing Techniques** | **Practice in class** |
| **8** | **Unit 5 Introduction** | **Practice in class** |
| **9** | **Unit 6 Main Text (1): Textual Development at the Lexical Level** | **Practice in class** |
| **10** | **Unit 7 Main Text (2): Textual Development at the Syntactical Level** | **Practice in class** |
| **11** | **Unit 8 Main Text (3): Language Techniques at the Discourse Level** | **Practice in class** |
| **12** | **Unit 9 Results, Discussion, and Conclusion** | **Practice in class** |
| **13** | **Unit 10 Acknowledgments, Illustrations, Appendices, and References** | **Practice in class** |
| **14** | **Unit 11 Paper Publication: Submission Strategies, Referee System, and Acceptance** | **Practice in class** |
| **15** | **Paper presentation** | **Paper due** |
| **16** | **Paper presentation** |  |
| **17** | **Paper presentation** |  |

**NOTE: Prepared “DUE” assignment should be typed into double space, #4 font and send me both e-mail and paper script.**